

**NEW HAMPSHIRE STATE LIBRARY
FY 2007 / 2008 CONSERVATION LICENSE PLATE GRANT
FACT REPORT**

Name of Grantee: _____

Address of Grantee: _____

Grant Title: _____

Name of person preparing this report. _____

(Typed)

(Signature)

(Date)

1) Which of the following purposes does your grant best address? (Select all that apply)

- _____ Preservation of town records
- _____ Microfilming of newspapers and/or historically significant materials
- _____ Processing and organizing historically significant collections
- _____ Preservation treatment of documents, photographs, and artifacts

2) What best describes your organization? (Pick only one)

- _____ New Hampshire non-profit organization managing publicly owned resources
- _____ New Hampshire museum associated with a non-profit organization
- _____ New Hampshire public library
- _____ New Hampshire municipal agency
- _____ New Hampshire state agency
- _____ New Hampshire county agency

3) Which of the following Conservation License Plate Grant goals does your project best address?
(Select all that apply)

- _____ Projects associated with events contributing to New Hampshire history and culture
- _____ Projects associated with the lives of persons significant to New Hampshire history and culture
- _____ Projects representing historic, cultural, artistic or scholarly ideas of New Hampshire people
- _____ Projects valuable to the study of a period or theme of New Hampshire history or culture
- _____ Projects that commemorate or illustrate a way of life or culture in New Hampshire
- _____ Projects that provide services to users in support learning

4) If you wish, provide any comments about the grant application and reporting process. Do you recommend changes or improvements for future Conservation License Plate grant offerings?

**NEW HAMPSHIRE STATE LIBRARY
FY 2007 / 2008 CONSERVATION LICENSE PLATE GRANT
FINAL FINANCIAL REPORT**

Grantee Name: _____

Grantee Address: _____

Grant Title: _____

Name of person preparing this report: _____

(Typed Name)

(Signature)

(Date)

BUDGET CATEGORY	DOCUEMNTATION REQUIRED	GRANT FUNDS EXPENDED
Preservation Treatment	<i>Attach an invoice for the work performed that outlines what treatment was undertaken</i>	
Consultant Fees	<i>Attach an invoice for the services provided</i>	
Personnel	<i>Attach payroll information for employee(s)</i>	
Travel	<i>Attach mileage and meal allowance reimbursement statements</i>	
Archival Supplies	<i>Attach invoices for archival supplies and equipment</i>	
Other	<i>Attach invoices to explain</i>	
	TOTAL GRANT FUNDS EXPENDED <i>(This amount should be the same as your grant award)</i>	\$

Complete and return this form to Janet Eklund prior to June 30, 2008

**NEW HAMPSHIRE STATE LIBRARY
FY 2007 / 2008 CONSERVATION LICENSE PLATE GRANT
FINAL NARRATIVE REPORT**

Grantee Name: _____

Grantee Address: _____

Grant Title: _____

Grantee staff member preparing this report:

(Typed Name)

(Signature)

(Date)

- 1) Provide a summary of your grant results. This summary should reflect the activities undertaken to address the threat to the item(s) and how these activities resulted in increased public access. Use only the space provided.

- 2) Describe the location and the use of the item(s) preserved/conserved in the space provided.

- 3) Supporting documentation required:
 - Submit a treatment report (if applicable) for preserved documents
 - Submit a minimum of four (4) 4" x 6" or larger black-and-white or color photographs documenting the completed preservation/conservation treatment of the item(s). Two must be general views, and the other two must be close views. Please label your photographs.
 - Submit copies of communications you have had with your state representative or senator about how you used these Moose Plate funds and copies of press or media coverage related to your grant project.

Complete and return this form to Janet Eklund prior to June 30, 2008